Job Title: Local Fellow (Intern) – Fellowships

Employment type: Contractual (1-2 month)

Locations: Bengaluru

Vacancies: 4

Joining Date - Mid December 2022 or the end of that month

About the Organization: Pollinate Group is an award-winning, global organisation that empowers women as leaders of change to distribute products, such as solar lights and cooking appliances, that improve health, save time, and save money for the world’s most neglected communities. We’ve reached more than 900,000 people across India and Nepal and empowered more than 900 women to bring positive change in their communities. Our team is committed to reaching the communities nobody else will. We also deliver immersive Fellowship programs for students, professionals, and leaders from around the world, who seek to have an immediate impact and learn about opportunities from different communities. Currently offered in digital form, our fee for service program is another important avenue for creating social impact.

Find out more at www.pollinategroup.org

About the Role: Every year, over 100 Fellows support Pollinate Group’s mission to empower women and their communities in India and Nepal by contributing their skills to various organisational projects.

The Fellowship Program attracts change makers from around the world to contribute their skills to Pollinate Group’s operations while gaining exposure to a growing social enterprise. Participants from universities and companies in Australia and around the world undertake face to face or online learning through the Fellowship program. Program alumni go on to affect change in their workplaces and communities as intrapreneurs, entrepreneurs or leaders with many enjoying a long-lasting connection with Pollinate Group. This role will lead the coordination and curation of the Fellowship program in India with a focus on program review, program facilitation and operational delivery. The role relies on strong resource management skills to coordinate actions and logistics across cities with other teams.

We are recruiting to fill the position below. Contract can be renewed based on further program schedules

Key Responsibilities:

- Assist in executing and planning Student Fellowship Program – including (but not limited to) the following activities:
  1) Plan all on ground activities and experiences for the fellows. Plan field visits, assist in language translation and help with data collection on the field.
  2) Plan and execute travel plans that the fellows must take within the city to the communities.
3) Coordination of multiple field visits with other local fellows and work on conducting debrief sessions.
4) Conduct program feedback with participants on a weekly note to understand what changes can be made.

Qualifications and Skills

- You must display a willingness to work closely with disadvantaged communities, and a passion for social business and transforming the lives of those who are most in need.
- Excellent written and spoken English skills and 1 other regional language (Kannada/Telugu/Bengali/Hindi/Nepali) is a must.
- Ability to engage with multiple fellows, teams, and coordinate/schedule field visits.
- Flexible, adaptable to change, and responsive at all times with a can-do attitude.
- High organisational skills
- Demonstrated problem solving skills.

Preferred candidate:

1) MSW Student/BA student.
2) Must know the regional language of the city they are applying from. Language proficiency is an advantage
3) Must be willing to travel within the city.
4) Must be available for 1 month with no interruptions.